**KMC TTPO General Board Meeting Minutes**

**November 15, 2016**

* Called to Order by Allison at 6:41pm.
* Allison, Kelly, Debi, Julie, and Nicole were all in attendance.
* Review and approval of minutes from last meeting requested by Debi. Julie stated they had been approved, printed and filed.
* Nov Fundraiser - Success was reported by Kelly. She has ordered 50 dozen donuts, of which 33 are already presold.
* Mobility​ ​Meet​ ​ - re-hash - Think it was a success, went smooth, would look to do it again with more, more, more but coaching clinic is key. It was discussed that we broke exactly even from this event. We can plan to build on this event from here. Next time Karen may want to charge for building rental due to not being able to run birthday parties at the same time easily.
* Judges Clinic - update if we have one. It was discussed that the board should compensate Bob Hallwig for his and his wife’s inconvenience at the airbnb property they were put up in. It was proposed that we provide him with a $100 gift card. Kelly will look up restaurants in the local area or they will buy a Visa card. Debi made the motion for this to be approved by the board. Allison seconded the motion for approval.
* Team Picture - This Friday, Nov 18th @6 with mock meet to follow Allison discussed the plans and handouts for this meeting.
	+ handouts - program sponsorship and messages ads - Allison will add the actual measurements of the ads to the ad sales flyer.
	+ t-shirt designs due - Julie will send a reminder for the t-shirt design contest.
* Banners - update. Kelly presented the criteria for banners. Allison debated the decision to not have headshots included on the regional banners. Deb moved to amend the criteria for banners to include headshots for regionals if they will fit. Kelly seconded. It was also discussed that we will do banners retroactively for this past year, since they were not done, and again at the end of this season. The State Titles banners for levels 5 and up may be deleted. This is still TBD.
* Meet Schedule - update, december clinic/meet - really only one choice - Elite Academy in NJ This is held on Dec 10th. Allison will discuss with Paul about this meet and if we have any plans for adding a meet in Feb. The December meet would not be paid for by assessments due to it being by invitation only.
* Treasurer's Report - Debi discussed this report. Budget is on task with the exception of the Expenses Other category which includes the USAG fees for returning members.
* 1. Info on team fees for web site - Debi proposed we add a fee section to the team website in About section, Team Fees. Allison seconded.
* 2. holiday gift plans for coaches - Debi proposed gift cards or cash for the coaches. This final decision was pushed to the next meeting.
* Uniforms - Katie has reported that all uniforms have been passed out.
* Home Meet (Nicole) - Nicole will provide a paper list of jobs for the meeting and then a sign up via Sign Up Genius and provide a deadline for people to sign up. Allison will give photographer information to Nicole. Nicole will email Julie a message to be sent out to all parents after Thanksgiving, informing them of these mandatory meeting times.
* December 11th (1:00pm) & 13th (6:00pm) Parent meeting
	+ Volunteer participation of all members is critical
		- Volunteer job descriptions posted on website
		- Sign up meeting one month prior to event
* It was discussed that the next board meeting will be held at the end of the December 13th Parent meeting. The January meeting was scheduled for Jan 10th, 2017 at 6:15.
* The meeting was adjourned by Allison at 8:12pm.