|  |  |  |
| --- | --- | --- |
| **Board Meeting Minutes** |  |  |
| **Meeting or Committee: KMC TTPO** |
| **Date:** *December 13, 2016* |
| **Location:**  *KMC* |
| **Present:** *Allison Weer, Nicole Kloss, Debi Reihman, Julie Rainbow* |
| **Excused:** *Kelly Dandrade* |
| **Guests:**  |

| **TOPIC** | **FINDINGS AND CONCLUSIONS** | **ACTIONS AND FOLLOW-UP** |
| --- | --- | --- |
| **CALL TO ORDER** | Allison called meeting to order at 6:45 p.m. |  |
| 1. **Approval of Oct. Minutes**
 | Allison moved, and the motion was seconded and passed unanimously, to approve last month's Board Meeting minutes. |  |
| 1. **Coaches gift**
 | Debi moved for the TTPO to gift Paul and Justine $100 cash each and Ellen and Matthew $25 gift cards each from Wawa. Allison seconded the motion. | Debi will buy the gift cards and cards for the cash. |
| 1. **Practice times for Christmas/New Years week.**
 | This was discussed to confirm we are all on the same page. Practice times according to Paul and Justine will be Mon-Thurs the week before Christmas, and Tues-Thurs the week after Christmas. | Julie is to email the schedule to the team. |
| 1. **Banners update**
 | Debi will get pictures printed for the bulletin boards in the front and back gyms. | Debi to order pictures. |
| 1. **Meet Schedule**
 | We are to keep an eye open for any opportunities in February. None have come up as of yet.  | All to keep eyes open on opportunities. |
| 1. **Home Meet**
 | Home meet was discussed at length. Allison motioned that we would use the square program to be able to take credit cards at the home meet again for anything over $10. Debi seconded the motion.Allison will be contacting Paul and Justine to determine 1) what time we should begin setup, 2) if we are doing open training, and then Allison will reach out to Karen on both 1 and 2, and also ask if there is any cost for the open training session. | Allison to talk with Paul and Justine, then with Karen. |
| 1. T-shirt Design
 | Talked about entries to tshirt contest. Hannah is the winner. Julie will send an email to the team and forward the logo on to Katie Acland for her to take to the printer. | Julie to send email to the team and to Katie. Katie to take the logo to the printer for feedback and pricing. |
|  |  |  |
|  |  |  |
| **MEETING ADJOURNED** | The meeting was adjourned at 7:40 p.m. |  |

Submitted by: Julie Rainbow, Secretary

December 14, 2016